



Position Description

Position Title:	Painter		
Department:	Maintenance	Reports To:	Maintenance Foreman
Classification:	Non-Exempt	Revision Date:	August 2018

Position Overview

Painter:

Completes assigned painting work under the supervision of the Maintenance Foreman. Works closely with other members of the Maintenance Department and Havenwood Heritage Heights' staff in coordinating all painting requirements to keep painted surfaces in good condition to maintain and upgrade the appearance of the community. May include working overtime and/or working on-call as weather permits. May be subject to emergency calls and the on-call rotation.

Compliance Statement:

Complies with all company policies. Reports instances of wrong doing, illegal and unethical behavior that occur at Havenwood Heritage Heights promptly to the Vice President of Human Resources or the President/CEO.

Principle Duties and Responsibilities

Safety:

1. Must be committed to a high standard of safety and be willing and able to comply with all safety laws and Havenwood Heritage Heights' safety policies and rules. Must be willing to report safety violations and potential safety violations to the appropriate supervisory or management personnel.
2. Attends all mandatory in-services.
3. Wears all appropriate protective equipment (PPE) if and when in a situation that such equipment is warranted.
4. Uses proper body mechanics at all times.
5. Wears seatbelts when involved in all HHH related travel.
6. Complies with, supports and enforces Havenwood Heritage Heights' policies involving all safety procedures to also include the proper use of body mechanics, mechanical lifts and infection control.

Maintenance:

1. Maintains equipment such as brushes, rollers, ladders, and sprayers in good condition. Cleans work area thoroughly after job is completed.

2. Uses good preparation procedures when washing, scraping, patching, sanding, and priming. Promotes procedures for increasing productivity and maintains inventory control to minimize waste.
3. Uses effective application procedures with brushes, rollers and sprayers to distribute paint in a cost-effective manner resulting in an acceptable appearance.
4. Responds to all Code Red events.

Competencies

- Customer Focus
- Technical Capacity
- Ethical Conduct
- Communication Proficiency
- Results Driven
- Initiative

Qualifications and Skills

- High School diploma or equivalent desirable.
- The ability to read, write and follow written and oral directions required.
- Must be able to work effectively with a minimum of supervision.
- Prior experience as a commercial or residential painter required.
- Individual must have the ability to efficiently and effectively work with residents, staff, volunteers and families in maintaining a relationship which is helpful, tactful and responsive.
- Valid NH Driver's License required.
- Subject to emergency calls, the on-call rotation schedule and weekend coverage.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Must be able to climb ladders, stoop, kneel, bend or climb, depending on job. Must be able to work in awkward positions. Must have the ability to lift up to 50 pounds, push or pull equipment up to 75 pounds without assistance. Must have full range of motion including reaching overhead 6 feet up and have a 3 foot range of motion in all directions. Job function including walking 25%, standing, bending, and reaching 75% of the time.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Protection of HHH Assets and Resources

Havenwood Heritage Heights' assets are to be used for your job and should be protected. Company assets are meant for business and not personal use. We all have a responsibility to protect and safeguard company assets from loss, theft, misuse, and waste.

These assets include, but are not limited to; the Havenwood Heritage Heights name, company provided credit cards, our various computers, laptops, cell phones, and ancillary equipment; software and software licenses, copy machines and other office equipment, electronic media, and technology.

You should use company assets and funds for legitimate and authorized business purposes. Company property should never be used for personal gain, and you should not allow Company property to be used for illegal activities. If you become aware of theft, misuse or waste of our assets or funds or have any questions about your proper use of them, you should feel free to speak with the Human Resources department. Misappropriation of Company assets is a breach of your duty to the Company and may be an act of fraud against the Company. Taking company property from our facilities without permission is regarded as theft and could result in the termination of your employment. In addition, carelessness or waste of Company assets may also be a breach of your duty to the Company and could result in dismissal. All Company Assets are to be delivered to the Company promptly when your employment ceases, or at any other time that the Company requests.

Signature

I have read the job description and understand all of the requirements, functions and duties of the position.

Signature: _____

Date: _____